



11th September 2023

Open Evening 2023

(Thursday, 28th September 5pm – 8pm)

Dear Parents/ Carers,

Wootton Academy Trust is delighted to invite parents/carers of children in Year 8 who will be transferring to Wootton Upper School in September 2024 to attend School's Open Evening on **Thursday 28 September** starting at **5 pm**.

Before the Open Evening, the Trust will put information about the school's curriculum on the school website. After the event, we will make the presentation that is made at the event available on the website. However, there is no substitute for coming into our school, meeting our pupils and staff working together and touring the facilities!

We very much hope that you and your child will be able to join us for this. Some of our Governors and Trustees, Mr Gleeson, Executive Principal and Mrs McMorn, Head of School will be able to talk to you about the school and answer questions you and your child may wish to ask.

We anticipate large numbers of pupils and parents will attend the event. With this in mind, we would like to invite you to time your arrival from **4.45 pm** onwards and ask you to follow the stewards who will be managing parking on the school site. Unless directed otherwise by the stewards, please go to Main Reception at the front of the school, where you will be welcomed and receive more information, including a guide to the evening which will include key information and, most importantly, a map.

You can then undertake a self-guided tour. We will also be happy to provide a tour guide if you prefer.

If you would like to visit the school during the day, please let us know; we plan to have some Open Mornings during the last week of September and the first week of October.

Applying for places

It is possible to apply for places now using the online application system which Local Authorities use. We are already taking questions from parents who are keen to submit their applications. **The deadline for applying for places in Year 9 for September 2024 is midnight on Tuesday 31 October.** Please email wootton@wootton.beds.sch.uk not later than Wednesday 18 October if you have any difficulties in completing the online application.

For your information, children who have highest priority for places at Wootton Upper School are those who live in one of our catchment villages, namely, Wootton, Kempston Hardwick, Stewartby, Marston Moretaine, Shelton, Cranfield, Lidlington and Houghton Conquest. Other children who attend either Holywell or Marston Vale Middle Schools, but who do not live in one of the catchment area villages have a good chance of being offered places providing applications are submitted by the October 31 deadline.

Information on how to apply if you are based in **Bedford Borough**: [School Transfer 2024 \(bedford.gov.uk\)](https://www.bedford.gov.uk)
Online applications if you are based in **Bedford Borough**: [Online admissions | Bedford Borough Council](#)

Information on how to apply if you are based in **Central Bedfordshire**: [Apply for an upper school place](#)
Online applications if you are based in **Central Bedfordshire**: [Parent Portal: Home \(servelec-synergy.com\)](https://www.servelec-synergy.com)

Yours sincerely,



Michael Gleeson
CEO/ Executive Principal



Carrie McMorn
Head of School