



Monday 4<sup>th</sup> November 2024

**Year 11 Parent/Carer Subject Consultation Event  
Thursday 14<sup>th</sup> November 2024 - 3.30 pm – 7.30 pm**

Dear Parents and Carers

I am pleased to invite you to attend the Year 11 parent/carers consultation afternoon which is on Thursday 14<sup>th</sup> November.

Consultation events play an important part in our partnership, and **we are keen that all parents/carers attend the event, ideally with their child**. This consultation event takes place after our Year 11 pupils have completed their mock exams.

You are able to book five-minute appointments with your child's teachers. Details of how to do this are outlined below. Where a group is shared between two teachers, we usually identify a "lead" teacher who will meet parents/carers of children in that class. This allows more parents/carers to have appointments overall. In each appointment, we would expect the conversation to focus on strategies to support pupils make greatest progress and to report on class work and homework completed to date.

Senior staff, who do not teach Year 11, will be available for drop-in appointments, i.e., not bookable in advance, if there are other matters you would like to raise with them. We will also invite some of our governors to the event, so you are able to talk to them too.

If you are prevented from attending the event for any reason, please let us know. If there is anything we can do to help, we will do our best to do so. We understand that some parents/carers rely on public transport, and this can be problematic and that some parents/carers may have mobility challenges. We also recognise that some individuals may need the help of a translator. Please email [year11pastoral@wootton.beds.sch.uk](mailto:year11pastoral@wootton.beds.sch.uk)

### **HOW TO BOOK APPOINTMENTS**

Please book your appointments through the online system, you can do this by logging on to <https://woottonupperschool.schoolcloud.co.uk/>. The booking system will open today at 6pm and close at 12pm on Thursday 14<sup>th</sup> November.

To log on you will need your own email address and the date of birth (there will be a drop-down menu available to select this from) of the pupil you are booking appointments for. If you have any difficulties with the booking process, please contact Wootton Upper School reception between (8.30am-2.30pm) on 01234 767123.

If you do not have access to the internet, please contact the school in order that alternative arrangements can be made.

We are really looking forward to meeting you face-to-face at the event.

Yours sincerely

**Miss Anna Burnham  
Deputy Headteacher**