



Our Motto is "The Pursuit of Excellence"

Chief Finance and Operating Officer

Salary: Competitive salary depending on qualifications and experience plus membership of the Local Government Pension Scheme.

Wootton Academy Trust is ambitious and its vision is to provide outstanding education in all of its component parts.

This is a vital appointment for the Trust. Reporting to the Chief Executive Officer and the Trustees, the Chief Finance and Operating Officer has the primary responsibility for the financial management of the Trust and its two Academies, and for supporting the CEO in the strategic development and operation of the MAT. The successful applicant will provide high quality strategic and professional leadership of our non-teaching functions such as finance, risk management, procurement, facilities, estates, health and safety and human resources.

As a critical member of our small Executive Leadership Team, the postholder will enjoy ample opportunity both to incrementally improve and to transform our systems. He or she will help shape our strategy, informing our decisions with sound financial acumen.

Wootton Upper School and Kimberley 16 - 19 College (in the nearby village of Stewartby) are both operated by Wootton Academy Trust [WAT] and 3 miles. Wootton Upper School, with 900 students across Years 9 - 11, is currently rated good by Ofsted. Kimberley College 16-19 College has 650 students. In September 2022 this will rise to 700. Kimberley is also rated good by Ofsted with outstanding for Personal Development, Behaviour and Well-being.

We are looking for a qualified accountant, ideally with experience in either education the charitable sector or the public sector; someone with high levels of technical competence and the personal skills to communicate complexity clearly. The Trust's finances are robust.

We would like the successful applicant to take up post as soon as possible, but we understand that we will need to be flexible, to meet your notice requirements.

Visits are warmly welcomed so you can see what makes Wootton Academy Trust such a special place to work. For more information, please contact our HR Lead, Kami Patel kpatel@wootton.beds.sch.uk or telephone 01234 767123.

Closing Date: 09:00 on Monday 11th July 2022.

Selection process will be held on Monday 18th or Thursday 29th July 2022.

Applicants must complete the Trust's application form - we cannot accept CVs. When applying, please complete all sections of the application form and ensure that you do not leave any gaps in your qualification/work history and that you give details of any periods not accounted for by full time employment, education or training. Forms with missing sections and/or gaps may not be considered.

An Application Form and recruitment information can be downloaded from our website www.woottonupper.co.uk or requested by email from recruitment@wootton.beds.sch.uk.

Please return the completed Application Form either by email to recruitment@wootton.beds.sch.uk or by post to the HR Department, Wootton Academy Trust, Hall End Road, Wootton, Bedfordshire, MK43 9HT.

Wootton Academy Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Wootton Academy Trust is committed to diversity in our workforce and welcome applications from all sections of the community. The role is covered by Part 7 of the Immigration Act 2016 and therefore the ability to speak fluent spoken English is an essential requirement for this role. All applicants must have the right to live and work in the UK.

A NOTE FOR RECRUITMENT AGENCIES - We prefer to hire people directly. We'll be in touch if we need you!