



September 2026

Dear Parent/ Carer,

ClassCharts for Parents/Carers

Class Charts allows you to monitor and track your **child's attitude to learning** on a lesson by lesson, view **attendance** records, access their weekly **timetable** and track scheduled **corrections**.

If you have more than one child, you can access Class Charts information about your children from a single, centralised parent account.

Class Charts for parents can be accessed via the **website** (www.classcharts.com/parent/login), or through **iOS** and **Android** apps.

Signing up to Class Charts

1. Select **Sign up** from the main page and fill in the form provided.

Enter an email address
and then select 'I don't have an account yet'

Enter your parent code into the Access code field
(**this will be in the email you have received**).

Please note: Your Access Code is not the same as your password. The access code is only needed for the initial sign up.

2. Click on the **Sign-up** button below the form

SIGN UP

The screenshot shows the 'SIGN UP' tab selected in the top right corner. The form contains the following fields:

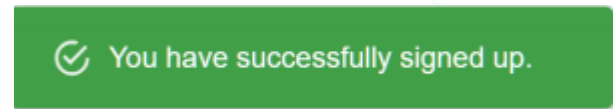
- Email address: example@edukey.co.uk
- Access code (provided by school): ABC123
- Name: Example parent
- Password: (masked with dots)
- Retype password: (masked with dots)



3. Confirm the **student's date of birth** when prompted. Click on the **Date of Birth** field and use the date picker to enter the correct date.

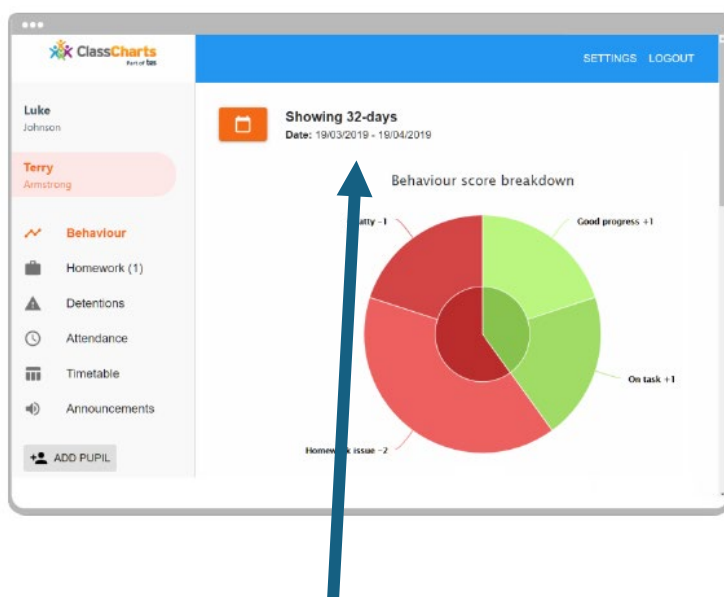
Date of birth confirmation
To confirm you are the parent / guardian, please enter your child's date of birth.
Date of Birth
06/04/2007
OK CANCEL

4. A **confirmation** message will appear, indicating that the sign-up process is complete. **Verify** your email address to continue.



Behaviour

Selecting this tab will display multiple graphs which represent an overview of your child's **achievement** and **behaviour** data within a timeframe. By default, the displayed date range is 31 days



To view a different range of behaviour data, click on the **Calendar** icon to select from the available pre-sets or create your own custom date range.

Below these graphs you can find a list of behaviour activity relating to your child. These display the **behaviour** that was awarded, **when** it was awarded, **who** awarded the behaviour, the **lesson** the behaviour was awarded in, and how many **points** the award is worth.

Friday 6 November			
1	Demo Pupil	Detention issued for ATL 2 by Mr G Freemantle. Location: SCH Time: 12:15 Type: Year 10 ATL 2 Lunch Sanction	1302
2	Demo Pupil	ATL 3 - Expected Learning awarded by Mr G Freemantle.	1050
3	Demo Pupil	HW ATL 4 awarded by Mr G Freemantle. Excellent homework on Macbeth	1048
4	Demo Pupil	ATL 3 - Expected Learning awarded by Mr G Freemantle.	1047



Other options

Apart from the **Behaviour** tab, there are other features within the site/app.

Corrections – this tab shows and future/past detentions that have been set (these will also appear in the activity feed on the main page) – see below

Timetable – here you will find a copy of your child's timetable

Attendance – here you will see a summary of your child's attendance

Corrections

Corrections fall under 3 categories:

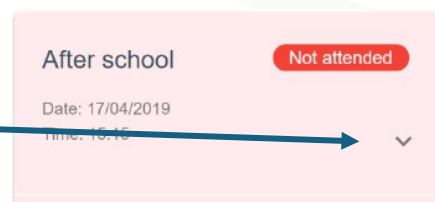
Attended, **Not attended** and **Pending**.

Attended: Your child has sat this correction.

Not attended: Your child did not sit this correction.

Pending: This correction has not been sat yet.

On the app, to view more information about a specific correction, click on the arrow icon.



This will bring up a popup that describes the correction, including the **location** for the correction, the awarding **teacher** and **scheduling information**.

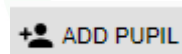
If a correction is issued then you will also receive an email notifying you of this.

Adding additional students

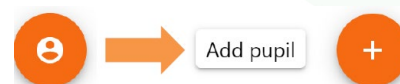
Once you have set up your Class Charts parent account, you can add additional children to the same account.

To add another child to your account, please follow the steps below:

Website: Click on **Add Pupil** button in the left-hand side navigation menu.



App: Click on the **Pupil** icon in the bottom right-hand corner of the app and select **Add pupil**





Queries

If you have a question regarding the use of ClassCharts then please email the relevant Year Team

Year 7 – year7pastoral@wootton.beds.sch.uk

Year 8 – year8pastoral@wootton.beds.sch.uk

Year 9 – year9pastoral@wootton.beds.sch.uk

Year 10 – year10pastoral@wootton.beds.sch.uk

Year 11 – year11pastoral@wootton.beds.sch.uk