

Thursday 28 January 2021

Dear Parents and Carers

## **Assessment and feedback schedule**

I am indebted to Dr Mackay and Mrs McMorn for providing most of the information in this letter.

Wootton Academy Trust regularly shares information about the progress children and young people are making at Wootton Upper School and Kimberley College through whole class feedback, regular surveys and quizzes, assessment data and parent/carer consultation meetings. We also feedback information regarding engagement through *ClassCharts*; we encourage all parents/carers to download this app.

During these prolonged periods of remote learning, teachers are assessing progress in a more holistic way taking into account a variety of forms of feedback. The Trust knows that some children and young people have been unwell and/or less able to engage with learning due to challenges with digital device and/or access to the internet. *[At the recent Wootton Upper School Local Governing Board meeting, I was asked to remind parents/carers to let us know about any IT challenges so we can help as much as possible].*

We are continuing to schedule assessments for each year group, although these may look a little different. We will let you know if your child does not complete an assessment, via the *ClassCharts* app. *[Parents and carers of Year 12 and Year 13 students will have access to this by February half term]*. A guide to *ClassCharts* can be found on our websites within our Supporting your Learning page).

For any examination year groups or classes, we await guidance on how grades will be awarded in 2021. We will communicate this with you as soon as possible once this is published. It is important that all our learners continue to engage with their learning opportunities as this prepares them fully for their progression routes. By completing the wide array of learning tasks and assessments this informs teaching staff of where individual children and young people are up to and how best to support next steps in learning.

Please find a summary for each year group below.

### Year 9

Assessment week is the week beginning **1 February 2021** and will be carried out through a variety of activities during independent learning.

A grade sheet will be issued in the week beginning **1 March 2021** telling you what grade your child is working at in each subject. This grade will be formed from assessments teachers have made since the start of the school year, including the latest assessment activity.

A parent/carer consultation event is scheduled for **10 March 2021**.

### Year 10

A grade sheet will be issued in the week beginning **1 February 2021** telling you what grade your child is working at in each subject. This grade will be formed from assessments teachers have made since the start of the school year, including the latest assessment activity.

A remote parent/carer consultation event is scheduled for **Thursday 11 February 2021**, and will take place during the times of the school day. Further information is will be sent to Year 10 families in a letter: booking opening for all parents and carers on **Thursday 4 February 2021**.

### Year 11

Year 11 completed two short assessments before we moved to remote learning. **Mock exams or assessments for Year 11 are in the week beginning 1 March 2021**.

A parent/carer consultation event is scheduled for **Wednesday 24 March 2021**.

## Year 12

A grade sheet will be sent home in the week beginning **8 February 2021** telling you what grade your child is working at in each subject. This grade will be formed from assessments teachers have made since the start of the academic year, including the latest assessment activity.

A parent/carer consultation event is scheduled for **Wednesday 24 February 2021**.

## Year 13

**Mock exams or assessments for Year 13 are in the week beginning 22 February 2021.**

We plan to send home a grade sheet in the week beginning **22 March 2021** telling you what grade your child is working at in each subject. This grade will be formed from assessments teachers have made since the start of the academic year, including the latest assessment activity.

On days when parent/consultation events take place during the enforced closure of schools and colleges [for example, Thursday 11 February] appointments with teachers will take place during the day. This means more appointments are available for parents/carers to book. It also means that on these days no live-lessons will be scheduled: remote learning will be based on assignments set on Show My Homework and other platforms.

We know that many of our children and young people are working well and have developed daily routines. We also know that many young people will be very worried because of the COVID-19 pandemic which has brought so much uncertainty as well as isolation from friends and normal activities. Our website signposts a number of wellbeing and support resources.

If you are worried about your child do please contact either the school or college via:

WAT Safeguarding Team: [safeguarding@wootton.beds.sch.uk](mailto:safeguarding@wootton.beds.sch.uk)

Year 9: [year9pastoral@wootton.beds.sch.uk](mailto:year9pastoral@wootton.beds.sch.uk)

Year 10: [year10pastoral@wootton.beds.sch.uk](mailto:year10pastoral@wootton.beds.sch.uk)

Year 11: [year11pastoral@wootton.beds.sch.uk](mailto:year11pastoral@wootton.beds.sch.uk)

Year 12 and Year 13: [kimberleypastoral@wootton.beds.sch.uk](mailto:kimberleypastoral@wootton.beds.sch.uk)

Yesterday, the Prime Minister announced that schools and colleges will remain closed until Monday March 8 at the earliest. We all hope that it will be safe for a return to school and college to commence on that date.

Yours sincerely



Michael Gleeson  
Executive Principal  
Wootton Academy Trust

Wootton Academy Trust operates:  
Wootton Upper School & Arts College  
Kimberley 16-19 STEM College  
Registered in England and Wales  
Company No. 7740758

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[www.kimberleycollege.co.uk](http://www.kimberleycollege.co.uk)